

APPLICATION FOR TEACHING POSITION



Village Christian Schools

A National Blue Ribbon School (2003)

8930 Village Avenue
Sun Valley, CA 91352

Voice (818) 767-8382

FAX (818) 768-2006

Please complete the information requested below. If you have attached a resume that duplicates information requested in the education and employment portions, you may indicate "See Resume" in those sections.

We consider applicants for all positions without regard to race, color, gender, ancestry, national origin, age, marital status, veteran status, or the presence of a non-job-related medical condition or handicap. The school requires that all employees be practicing Christians and active members of a Protestant, evangelical, Christian church.

Applicant's Name and Address

Name _____
Last First Middle Initial

Current Address _____
Street City State Zip

Mailing Address (if different) _____

Permanent Address (if different) _____

Home Phone () _____ Work Phone () _____ Best time to call _____

E-mail address: _____

Position Desired

Applying for what position _____

Date available _____ Have you applied to VCS before? Yes No If so, when? _____

Who referred you to VCS? _____ What salary would you expect? _____

Personal Data

Please list special talents, hobbies, skills, interests, etc. _____

If under 18 years of age, can you provide required proof of your eligibility to work? _____

Have you the legal right to work in the United States? Yes No
(Hiring is subject to verification that applicant meets legal age and U.S. work permit requirements.)

Are you physically or otherwise unable to perform the essential duties of the job for which you are an applicant?
 Yes No If "yes," explain _____

Have you ever been convicted for any crime? Yes No If "yes," explain _____

Spiritual Data

Have you received Christ as your Savior and Lord? Yes No When? _____

Where do you attend church? _____ Member? Yes No

How often do you attend church? _____

Are you presently active in Christian work? Yes No Explain _____

What other Christian work have you done? _____

Please give a statement of your Christian faith and convictions _____

Please give a statement regarding your convictions on Christian conduct _____

Do you use tobacco? Yes No Drugs? Yes No Alcoholic Beverages? Yes No

Village Christian Schools will not hire, subject to law or restrictions, alcoholics or drug abusers. Employees are subject to testing for alcohol, narcotic or drug use.

Educational Data

Please list all educational institutions above high school you have attended. *You must request that an official transcript be sent to Village Christian Schools from each school which has conferred a degree upon you. Have it mailed to Business Manager, Village Christian Schools, 8930 Village Avenue, Sun Valley, CA 91352.*

Institution	Mo/Yr to Mo/Yr	Major/Minor	Degree/Diploma

Special recognition/honors received _____

Please list any current teaching credentials which you hold (including credentials from other states or ACSI). *You must attach a copy of each current credential to this application.*

Credential	Granting State	Expiration Date

If you have not yet received your credential, how many units are you lacking? _____

Employment History

Number of years of full time teaching experience _____

Sequentially list your experience with the most recent position first. You may exclude organizations which indicate race, color, gender, national origin or handicap status. If you need additional space, attach another sheet.

School Name and Address	Subject(s) and Grade(s) Taught	Dates Employed	Supervisor's Name/Phone

Reason for leaving (or desiring to leave) last job _____

May we contact your present employer? Yes No

If you have had less than five years of formal teaching experience give student teaching and final grade: _____

Other pertinent work experience _____

What methodology courses have you had? _____

List, in order of preference, the grades you are prepared to teach _____

Check the following middle/high school subjects which you are prepared to teach or in which you have interest and ability:

- | | | |
|---|---|---|
| <input type="checkbox"/> Art/Ceramics | <input type="checkbox"/> Yearbook | <input type="checkbox"/> Reading Skills |
| <input type="checkbox"/> Bible | <input type="checkbox"/> Journalism | <input type="checkbox"/> Computer Science |
| <input type="checkbox"/> Spanish | <input type="checkbox"/> Creative Writing | <input type="checkbox"/> Business |
| <input type="checkbox"/> Coaching
(list sport _____) | <input type="checkbox"/> Vocal Music | <input type="checkbox"/> Instrumental Music |
| <input type="checkbox"/> Drafting | <input type="checkbox"/> Speech/Drama | <input type="checkbox"/> Other |
| | <input type="checkbox"/> Home Economics | |

What experience or training have you had that indicates ability to teach in any of the above _____

References (Please give name, position, and full address of the following persons.)

PASTOR _____ Phone Number _____

Complete Address _____
Street City State Zip

TEACHING SUPERVISOR or COLLEGE PROFESSOR:

1. _____ Phone Number _____

Complete Address _____
Street City State Zip

2. _____ Phone Number _____

Complete Address _____
Street City State Zip

FORMER EMPLOYER _____ Phone Number _____

Complete Address _____
Street City State Zip

Placement File at _____ File Number _____

Character References (Must be from an organization where you worked or volunteered, for example, your church).

1. _____ Phone Number _____
Name

Complete Address _____
Street City State Zip

2. _____ Phone Number _____
Name

Complete Address _____
Street City State Zip

Criminal Background Check and Fingerprint Requirement

As a result of AB 2989 (Bates), Chapter 1088, and later code, all persons employed by private schools on or after July 1, 1985, must submit to a criminal background check prior to employment. Persons who possess a valid California teaching credential or are current students of this school are exempted from this requirement.

Acknowledgment

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, unless otherwise indicated within this document.

I authorize Village Christian Schools to conduct a criminal background check on me, as required by law.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

revised 10/04

VILLAGE CHRISTIAN SCHOOLS COVENANT

As a Board Member or employee of Village Christian Schools I understand and support the following core beliefs of this institution:

1. A personal relationship with Jesus Christ is essential for every employee and Board Member.
2. That relationship with Christ is growing and maturing in a discipleship that is obvious in my marriage and family, my involvement in a local body of believers, how I teach, and in every other aspect of my life.
3. At Village Christian Schools our sole authority in all matters of faith and practice is the inspired, infallible Word of God.
4. All who teach and work at Village Christian Schools are aware that this is a ministry to which God has called us.

Therefore, I covenant with all the Board Members and employees of Village Christian Schools that, as a Christian leader, I will seek to live a life that honors God in all my behavior. Under the guidance of the Holy Spirit and with the understanding that I represent the reputation and integrity of Village Christian Schools in my private, as well as my professional life, I will pursue a style of life that will avoid excess, addiction, and legalism, and will foster growth in discipleship and Christ-like character.

Signature

Date

Village Christian Schools Statement of Faith

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Ghost.
3. We believe in the deity of Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that for the salvation of lost and sinful man regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life and by whose infilling the believer is equipped for service.
6. We believe in the resurrection of both the saved and the lost, they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
7. We believe in the spiritual unity of believers in Christ.

Understanding the importance of preserving spiritual unity in the Christian ministry of Village Christian Schools, I have read the above statement of faith and subscribe in whole with its contents.

Signature

Date

revised 6/04