

# VILLAGE CHRISTIAN SCHOOLS

Thank you for considering Village Christian Schools. We would like to make applying as simple as possible, and we invite you to reach Admissions with any questions you may have by calling (818) 767-8382, Monday – Friday, 7:30 a.m. – 4:00 p.m.

## ADMISSIONS PROCEDURES

### STEP 1:

Personally deliver or mail:

- Application
  - Application fee payment (*non-refundable*)
- Assessment dates are assigned upon receipt of application and fee. Elementary School applicants are assigned assessment dates upon receipt of application. Middle School and High School applicants are assessed at the discretion of the Review Committee.

### STEP 2:

KINDERGARTEN APPLICANTS:

- Preschool Recommendation Form
- Copy of Certified Birth Certificate

GRADE 1-12 APPLICANTS: **The following information is required before the application is presented to the Admissions Review Committee.**

- Recommendation Forms (current school to mail in a sealed envelope or fax to VCS Admissions at (818) 768-2006)
  - a. Administrator/Counselor
  - b. Teacher (English and Math. *Middle and High School Applicants only*)
  - c. Pastor/Minister (*Middle and High School Applicants only*)
- Candidate Questionnaire with Writing Sample (*Middle and High School Applicants only*)
- Standardized Test Scores (*Past Two Years, if applicable*)
- Copies of Report Cards (*Past Two Years, if applicable*)
- Copy of Certified Birth Certificate

### STEP 3:

(*Middle and High School Students only*)

Candidates with complete application packages are considered by our Admissions Director, Principals, and Review Committee. Only qualified candidates are interviewed and only as enrollment space permits.

### STEP 4:

Register student by providing:

- Financial Enrollment Contract
- Registration Fee (*non-refundable*)
- Emergency Information/Student Health History Form
- Immunizations Card
- Completed Report of Health Examination for School Entry (*Entering Kindergartners and First Grade Applicants only*)
- Parenting Class Form with Signature (*Kindergarten Applicants Only*)
- Course selection (*Middle and High School Applicants Only*)

Financial Aid notifications are mailed after the student has been admitted.

# CAMPUS AND AREA MAP



**Directions:**

*From I-210 West:*  
 Exit La Tuna Canyon Road  
 Left at La Tuna Canyon Road  
 Left at Wheatland. Left at Penrose  
 Right at Village Avenue

*From I-210 East:*  
 Exit Sunland Blvd.  
 Right at Sunland  
 Left at Penrose  
 Right at Village Avenue

*From I-5 North:*  
 Exit Sunland Blvd.  
 Right at Sunland  
 Right at Penrose  
 Right at Village Avenue

*From I-5 South:*  
 Exit Sunland Blvd.  
 Left at Sunland  
 Right at Penrose  
 Right at Village Avenue