

PTF General Meeting Minutes

September 3, 2019

In attendance:

Board Members – Kristen Reynolds, Jalon O’Connell Morton, Emily Bertrand, Karina Culbertson, Courtney Mitchell, Kendall Watson, Lisa Lee–Miller, Kelly Patino, Stacie Zabka, Monique Pride Brooks, Beth Klinger

Non–Board Members – Victoria Sabonjohn, Risa Benning, Puja Guihama, Francine Neyman, Olivia Baarragan, Theresa Ayers, Tiffany Su, Jenna Cutter, Georgette Soderlund, Janice Myers, Kim McCollum, Julie Bennett, Tina Aust,
Mrs. Chespek, Mrs. Mandl

1. Opening Prayer – Emily Bertrand (Chaplain)
2. Introduction of the Board:
 - a. President: Jo Enman & Kristen Reynolds
 - b. Treasurer: Jalon O’Connell Morton
 - c. VP Operations: Emily Bertrand & Karina Culbertson
 - d. VP Events: Courtney Mitchell & Kendall Watson
 - e. Secretary: Lisa Lee–Miller
 - f. Chaplain: Emily Bertrand
 - g. Room Parent Coordinator: Kelly Patino
 - h. Hospitality Chair & Appreciation Week Chair: Stacie Zabka
 - i. Communication Chair: Courtney Mitchell
 - j. Box Tops Chair: Kelly Patino
 - k. Members at Large: Monique Pride Brooks & Beth Klinger
3. Devotion – Mrs. Judy Mandl
Time is fleeting but we could all do permanent things for our kids; we don’t know and we won’t understand the measure and ways of God but God knows His time and He holds His children precious; we are to be thoughtful about the time we do have and to invest in the permanent things of the kingdom especially with our kids.
4. Principal’s Report – Mrs. Margie Chespek
 - a. Great start to the new year with a good turnout on Back to School Night
 - b. Room 52 (Mrs. Diaz’ classroom) has been redone with cabinets and spacing upgraded; the goal is to upgrade one classroom per year during the summer months
 - c. Front Office – has been redone thanks to PTF funds
 - d. Late Start – this is a time for teachers to have professional development
 - e. Pray for faculty and staff for professional development

- f. Good job everyone on getting kids in uniforms for the start of the year; keep making sure kids are in uniforms; they could even be in simple khaki and red top from Target until Lands End uniforms arrive; make sure to label all uniforms; Kindergarteners need extra set of clothes
- g. No Math homework sheets for all grades, only IXL time per grade in order to keep building foundational skills; call Lisa Howe if you have any questions about IXL
- h. Fine Arts Academy has many offerings and will start soon; Makerspace will begin next week, please register and wait list is a good option as it doesn't take long to get off waitlist
- i. Chromebooks – 4th graders received their Chromebooks this week and 5th graders have already received theirs; students are very excited when they receive their Chromebooks; Last year's fifth grade chromebooks were still in good condition so this year's third graders have received it to use in classrooms only, not to be taken home and to be shared two students per 1 chromebook; there is digital safety measures (IT director and Principal get flagged sights when visited by students and parents notified with an email to talk to their student); start young in digital safety
- j. Thank you all for your prayers and your service to the school. It is very much appreciated.

5. Welcome – Kristen Reynolds

- a. Thanked everyone for attending.
- b. Announcements for upcoming events:
 - PTF meeting dates – Nov 5, Jan 14, March 3, May 5
 - 2nd Annual Family Swim Night – Friday, Sept 27th from 5 to 7pm at Verdugo Hills Recreation Center. All are welcome, need to register online.
 - PTF Fundraiser – Read a thon: Emily and Karina to coordinate: Oct 8–22nd
 - Campus Blessing Boxes – Nov 19th, PTF creates baskets full of donated goodies for all of the Teachers and Campus Offices throughout the school
 - Family Christmas Breakfast – Dec 12th
 - Race for Education – Feb 21st
 - Family Movie Night – April 24th
 - Teacher Appreciation Week – May 4 to 8th
 - Aide Appreciation Luncheon – May 13th

6. Announcement – Prayer crusader for Class of 2020

- Opportunity to pray over and encourage a senior for the year, contact Diane Clayton for more information
- Village Prayer meetings are starting this week – First meeting is Wednesday, Sept 4th at 8:30 in the chapel

7. Treasurer's Report – Jalon Morton

- PTF has a good working budget going into this new year
- A large amount was just recently debited due to giving all teachers a stipend at the very beginning of the year at Teacher's Luncheon
- PTF receives and welcomes all checks for any fundraising donations
- A copy of PTF budget with expenditures was distributed

8. More announcements:

Room Parent Meeting – led by Kelly Patino
Sept 10th at 8:30am

Box Tops –still collecting in all classes; digital collection –
download app and scan barcode

9. Closing prayer – Emily Bertrand

10. Meeting adjourned